

GUIDE FOR DONORS



SOUTH WALES RMBI 2021 FESTIVAL

RELIEF CHEST NO: E0043

Single Donations By Cheque:

- Complete a Single Donation Form
- Make your cheque payable to “Relief Chest Scheme”
- Tick the Gift Aid declaration if applicable and date the form
- Send form and cheque to the Relief Chest office

Gift Aid Envelope GAE By Cheque:

- Complete personal and other details on the Gift Aid Envelope
- Make your cheque payable to “Relief Chest Scheme”
- Send the GAE tear off slip and cheque to the Relief Chest office

By Text:

- To donate £5 text MBI2021 to 70500
- Follow the link in the text reply and complete your details and the Lodge/Chapter to be credited.



Regular Donations By Post:

- Complete a Regular Donation Form
- Remember to sign & date the Direct Debit Mandate at the top
- Tick the Gift Aid declaration if applicable and date the form
- Send the completed form to the Relief Chest office

By Credit/Debit Card:

- **Post:** Complete the Credit/Debit Card Donation Form and send to the Relief Chest office
- **Phone:** To make a donation call our dedicated line on **020 3146 3346**
Monday-Thursday 9.30am – 4.30pm
Friday 9.30am – 3.30pm
- **Online:**
<https://donate.mcf.org.uk/festival-or-appeal>

Online:

- Set up a Direct Debit quickly and securely by visiting:
<https://donate.mcf.org.uk/festival-or-appeal>

By Telephone

- Call our dedicated phone line on **020 3146 3345**
Monday-Thursday 9.30am – 4.30pm, Friday 9.30am-3.30pm
Please ensure you have your bank account details to hand

Online fundraising - Sponsorships Creating an online Sponsorship Page

- Visit <https://fundraising.mcf.org.uk/Festival-E0043>
- Click on “Start Fundraising” and create an account
- Follow the instructions and fill in details of your sponsored event and your goal amount, save the page, share with friends and family and start fundraising
- You can log in and make updates and changes to your page, upload progress photos and your donors can Gift Aid any donation they make.



Paper Sponsorship Forms

- Please complete the event information at the top of the form
- Each donor must complete their entry personally in order to claim Gift Aid, providing all requested information
- Please bank all raised cash and issue a cheque payable to “Relief Chest Scheme” for the total amount
- Complete the verification schedule and send together with the sponsorship form and cheque to the Relief Chest office.

If you have any questions or need donation forms, please contact the Relief Chest office.

T: 020 3146 3352 | E: reliefchest@mcf.org.uk

Relief Chest Scheme, Masonic Charitable Foundation,
60 Great Queen Street, London WC2B 5AZ